

WYOMISSING AREA SCHOOL DISTRICT 2011-4253

Minutes January 24, 2011

The regular meeting of the Board of School Directors convened at 7:00 p.m. in the Community Board Room of the Jr./Sr. High School with Mrs. Davis, Board President, presiding.

PLEDGE OF ALLEGIANCE

Following the pledge of allegiance, Mrs. Davis asked if anyone would be recording the meeting. No one indicated the intent to record.

Board Members Present: Mrs. Davis, Mr. Fitzgerald, Mrs. Helm, Mr. Larkin, Mr. Painter, Mr. Portner, Mrs. Seltzer and Mrs. Sakmann.

Board Member Absent: Mrs. Bamberger

Administrative Staff Present: Mr. Krem, Mrs. Vicente, Mrs. Mason, Dr. Ashton, Mr. Babb, Ms. Garman, Mrs. Motze and Mr. Roberts.

Attendees: Mr. Brian Boland, Kozloff Stoudt; Mr. Darrin Youker, Reading Eagle, and Shelley Filer, recording secretary. Audience sign-in sheet included as part of these official minutes.

MEETING ANNOUNCEMENTS

Following the roll call by the Board secretary, Mrs. Davis welcomed everyone and noted that the Board met in executive session prior to this meeting to discuss personnel and no action was taken.

The following meeting schedules and locations were announced.

- Personnel/Policy Committee Meeting – Tuesday, February 1, 2011, 5:00 p.m.
 - Finance/Facilities Committee Meeting – Monday, February 7, 2011, 11:30 a.m.
 - Technology/Curriculum Committee Meeting – Monday, February 7, 2011, 3:30 p.m.
 - Economic Development Committee Meeting – Wednesday, February 9, 2011, 7:00 p.m.
 - School Board Meeting with Committee Reports – Monday, February 14, 2011, 6:00 p.m.
 - School Board Meeting – Monday, February 28, 2011, 7:00 p.m.
- All listed meetings are held in the Community Board Room of the Jr./Sr. High School unless otherwise noted.

AWARDS AND RECOGNITION

MOMENT OF SILENCE

Mrs. Davis requested a moment of silence in remembrance of Dr. Dan Balkiewicz, husband of former Assistant Superintendent, Dr. Elaine Balkiewicz, who passed away earlier in the day.

FRANK FERRANDINO WRESTLING COACH

Mrs. Motze introduced Frank Ferrandino who reached his 200th career win as the Wyomissing Area wrestling coach. Mrs. Davis read a proclamation

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observing his many accomplishments. A copy is included in these official minutes.

SCHOOL BOARD RECOGNITION

Mr. Krem announced that January is School Directors Recognition Month. He thanked the Board members for running for the office which they hold and helping the school district move forward. Each Board member received a certificate of appreciation.

PUBLIC COMMENT

Mr. William Murray requested that the policies slated for adoption be postponed until the public had ample time to review them. He then commented on the policies individually.

Mr. Mike Mitchell asked for clarification as to who is responsible for approving the change orders on the West Reading project. Mr. Krem explained that the recommendation would come from the Director of Buildings and Grounds to the Director of Business Affairs to approve.

Mr. Mitchell also asked for clarification on the Dean of Students position. Mrs. Davis responded that this is a temporary position to allow the Board and administration to decide how to fill the vacancy long-term created by the resignation of one of the Assistant Principals at the JSHS.

ROUTINE APPROVALS

MEETING MINUTES

Upon a motion by Mrs. Seltzer, second by Mrs. Sakmann, the Board approved the following minutes:

- November 8, 2010 Committee of the Whole Meeting
- November 16, 2010 Special Meeting
- November 22, 2010 Regular Business Meeting
- December 6, 2010 Board Reorganization
- December 6, 2010 Regular Business Meeting

Yeas: Fitzgerald, Helm, Larkin, Painter, Portner, Sakmann, Seltzer and Davis.

Absent: Bamberger

Nays: None. Motion carried.

TREASURER'S REPORT

Upon a motion by Mr. Fitzgerald, second by Mrs Seltzer., the Treasurer's Report was accepted as presented.

Yeas: Fitzgerald, Helm, Larkin, Painter, Portner, Sakmann, Seltzer and Davis.

Absent: Bamberger

Nays: None. Motion carried.

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PAYMENT OF BILLS

Upon motion by Mr. Painter, second by Mrs. Seltzer, payment of bills for the months of November and December 2010 was approved.

Yeas: Fitzgerald, Helm, Larkin, Painter, Portner, Sakmann, Seltzer and Davis.

Absent: Bamberger

Nays: None. Motion carried.

SUPERINTENDENT'S REPORT

A. FINANCE/ FACILITIES

Upon a motion by Mr. Larkin, and second by Mrs. Seltzer, the Board approved the Finance/Facilities agenda items as follows:

1. Approved Budget Transfers in the amount of \$24,921.
2. Approved donation from the Wyomissing Area Education Foundation in the amount of \$994 to be used toward the purchase of 2 digital SLR cameras for the Art Department.
3. Approved donation from AEM Architects in the amount of \$500 to be used toward the purchase of walkie-talkies.
4. Approved request to close Student Activity Accounts for the Class of 2008 and the Class of 2009.
Background information: These accounts are greater than 1 year old and the remaining funds are unused by the graduating classes. The total amount of \$824.48 will be divided in half and transferred into the JH and SH Student Council accounts as per the Board Policy 618.
5. Approved submission of delinquent real estate taxes to BMF Law Group in the amount of \$509,835.93.
Background information: The District has entered into a Board contract for the collection of delinquent real estate taxes with BMF Law Group.
6. Approved submission of PlanCon Part G, Project Accounting Based on Bids, to PDE for the West Reading Elementary Center.
7. Approved the renewal of a five-year contract (service period July 1, 2011 – June 30, 2016) with BCIU for access to its Regional Wide Area Network (100 Mbps WAN transport with 25 Mbps Internet, access to PAIUnet, and Internet2) at a rate of \$2,150 per month. This is a decrease of 32.5%.
Background information: In our current contract we are paying

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\$2,850 per month. This service is eligible for e-rate reimbursement and therefore the total cost will be reduced further each year based on eligibility.

8. Approve authorization for administration to approve individual change orders for the WREC project of \$10,000 or less up to a cumulative figure of \$100,000.
9. Approve hourly rate of \$200 for Douglas A. Haring for professional real estate appraisal, advisory and consulting services. *Background information: The hourly rate applies to attending hearings and any other services required beyond preparation and delivery of appraisal reports. Fees for appraisal services resulting in delivery of an appraisal report are included in the fee quotes for those specific services.*
10. Accept the Temporary Construction Easement with Richard and Marcy Wilkes and authorize the appropriate officers to sign it. *Background information: This grants us access to the side of the building to complete construction on the West Reading Elementary project.*
11. Approve the Collective Bargaining Agreement between the Wyomissing Area School District and District Council 88 Local 1615 of AFSCME for the period of January 24, 2011 through June 30, 2013 and authorize the appropriate officers of the Board to execute same.

Mrs. Davis thanked all individuals from the support staff and Board who worked tirelessly to put an agreement in place with AFSCME.

Yeas: Fitzgerald, Helm, Larkin, Painter, Portner, Sakmann, Seltzer and Davis.

Absent: Bamberger

Nays: None. Motion carried.

**B. CURRICULUM/
TECHNOLOGY**

A motion was made by Mrs. Sakmann, second by Mrs. Seltzer to approve the following Curriculum and Technology items:

1. Approved Program of Studies 2011-12.

Yeas: Fitzgerald, Helm, Larkin, Painter, Portner, Sakmann, Seltzer and Davis.

Absent: Bamberger

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Nays: None. Motion carried.

C. PERSONNEL/
POLICY

A motion was made by Mrs. Seltzer and second by Mr. Larkin, to approve the Personnel and Policy agenda items.

1. DIRECTOR OF ELEMENTARY AND SECONDARY EDUCATION CONTRACT
2. RETIREMENTS/RESIGNATIONS/TERMINATIONS/FURLOUGHS
 - a. Administrative Staff
 - 1) **Kelly M. Galbraith**, Assistant Junior-Senior High School Principal, resignation effective date to be determined (may be held up to 60 days).
 - 2) **Dr. Cynthia C. Speace**, Junior-Senior High School Principal, resignation or retirement effective June 30, 2011 in accordance with the agreement dated January 24, 2011, as presented.
 - b. Professional Staff
 - 1) **Stephen J. Reazor**, Elementary Teacher, resignation effective January 3, 2011 in accordance with the Severance and Release Agreement dated January 24, 2011, as presented.
 - c. Support Staff
 - 1) **Richard E. Wilkes, Jr**, part-time Custodian at WREC, furloughed effective January 3, 2011.
3. APPOINTMENTS/TRANSFERS/EFFECTIVE DATE
 - a. Support Staff
 - 1) **Justin D. Moyer**, transfer from full-time Teacher's Instructional Aide at WREC to full-time Special Education Instructional Aide at WREC with no change in hours worked or hourly rate, effective August 30, 2010.
 - 2) **Patricia N. Skorpinski**, transfer from full-time Special Education Instructional Aide at WREC to full-time Teacher's Instructional Aide at WREC with no change in hours worked or hourly rate, effective August 30, 2010.
 - 3) **Gene L. Ludwig**, part-time temporary Food Service Worker at WREC, change in start date from January 3, 2011 to January 4, 2011.
Background Information: Mr. Ludwig's appointment was approved at the December 6, 2010,

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School Board meeting.

- 4) **Bruce A. Henne**, part-time Crossing Guard at WREC, \$12.15/hr., effective December 10, 2010, pending receipt of necessary documentation.
Background Information: Mr. Henne has been employed by the District as a substitute Crossing Guard. He is replacing Ronald Blatt.

b. Supplemental Staff

Spring Athletics:

- 1) Approve Supplemental Athletics List for Spring Sports 2010-11.

4. LEAVES

a. Professional Staff

- 1) **Scott P. Angstadt**, Elementary Music Teacher an intermittent FMLA leave effective October 18, 2010, through December 23, 2010.
- 2) **William E. Hartman**, Secondary Math Teacher at the JSHS, an intermittent FMLA leave effective December 6, 2010, until a date to be determined.
- 3) **Brenda E. Phillips**, Secondary Science Teacher at the JSHS, a FMLA leave effective January 14-31, 2011.
- 4) **Jennifer L. Wise**, a FMLA/Child Rearing leave, effective on or about May 20, 2011, until on or about November 1, 2011.

b. Support Staff

- 1) **Benito Diaz**, full-time Custodian at WHEC, a FMLA leave effective February 1, 2011 through February 21, 2011.
- 2) **Diane L. Kaag**, full-time Cafeteria Manager at the JSHS, an intermittent FMLA leave effective January 11, 2011, until a date to be determined.
- 3) **Vernon D. Levengood**, part-time Food Service Worker at WHEC, unpaid leave November 30 - December 10, 2010.
- 4) **Richard A. Schlegel**, full-time-Custodian at WHEC, FMLA leave January 5-21, 2011.
- 5) **Claudia Walters**, full-time Secretary to the Director of Buildings and Grounds and the Director of Technology, a FMLA leave effective February 10, 2010, for approximately two weeks.

5. ADDITIONAL HOURS

a. Support Staff

- 1) **Sheilah M. Nestro**, part-time Crossing Guard at WREC, a maximum of one hour per day, at her

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approved hourly rate, effective January 3, 2011 through the end of the school year, to perform additional crossing guard duties due to the temporary relocation of West Reading students during the construction.

6. POSITION GUIDES

a. ACT 93

1) Dean of Students

Background Information: This position will be in place of one of the Assistant Principal JSHS positions due to the resignation of Kelly Galbraith. The position on the salary schedule is to be determined according to the Capraro proposal but will not exceed the Assistant Principal salary level.

b. Support Staff

1) Special Education Secretary, Medical Access

Background information: This position is funded through Special Education reimbursement money.

7. ACT 93

a. Add IEP Facilitator and Dean of Students positions to the list comprising the administrative team.

b. Change wording under Flexible Spending Plan (No. 13 b.) from “child care” to “dependent care.”

Background information: This does not add a new benefit; it is for clarification purposes only, and the current plan covers both child care and elder care.

8. ADDITIONS/DELETIONS TO THE DISTRICT SUBSTITUTE LIST

9. ADDITIONS TO THE DISTRICT VOLUNTEER LIST

10. POLICIES

a. Second reading of the following policies:

004 - Membership

005 - Organization

006 - Meetings

007 – Distribution

103.1 - Qualified Students With Disabilities

104 - Nondiscrimination in Employment/Contract Practices

113.3 - Screening and Evaluations for Students with Disabilities

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114 - Gifted Education

348 - Harassment

903 - Public Participation in Board Meetings

Yeas: Fitzgerald, Helm, Larkin, Painter, Portner, Sakmann, Seltzer and Davis.

Absent: Bamberger

Nays: None. Motion carried.

OLD BUSINESS

None.

NEW BUSINESS

Mrs. Helm made a statement for the benefit of the public regarding the upcoming budget. The preliminary draft shows a \$1.9 million deficit. The Board is looking at all operations in the District in the coming months to identify where cuts can be made to reduce the deficit. We are beginning to feel the effects of the economic crisis of unemployment and a stagnant real estate market coupled with rising costs. In addition, she wants to resurrect the plan to charge the public for weight room usage.

PUBLIC COMMENT

Mr. Kurt Althouse commented that while he recognizes the difficult work ahead of the Board he hopes they take into consideration the positive impact of extracurricular activities as evidenced by the recognition of the wrestling team at this meeting.

Mr. Murray asked for clarification that the \$1.9 million deficit takes into account expected Federal and State monies, revenues and expenses.

Mr. Mitchell expressed concern that taxpayers have already paid to use the weight room by paying taxes. He suggested hiring supervisors from the outside at a cheaper rate than what we pay District employees to reduce costs. Mrs. Helm responded that the taxpayers are paying for students to use the equipment for curricular and extracurricular activities. Having the general public use the equipment accelerates the wear and tear on the machines.

**HEARING FROM
WAEA**

None.

ADJOURNMENT

A motion was made by Mr. Portner, seconded by Mr. Painter to adjourn at 7:41 p.m.

Corinne D. Mason
Board Secretary

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